

Facilities Committee Meeting
Central Office
October 15, 2014 / 4:00pm
Minutes

I. OPENING PROCEDURES

A. Time- *Call to Order*

B. Attendance: C. Gunkle, J. Lindsay, B. Merkle, K. Parsons, L. Christman, J. Melber, T. Bergey, R. Balik

II. APPROVAL OF MINUTES OF September 17, 2014

III. PRESENTATIONS / REPORTS

IV. CURRENT BUSINESS

- **Liberty Bell Outdoor Classroom**

The Administrative Review has been completed, we plan to proceed moving forward with classroom.

T. Bergey met with contractor, details have been worked out. All sounds good, principal approved, and work will most likely begin week. We are getting clearances on contractor who will be doing most of work.

Plant material is on hold until spring, planning a flagstone court yard area.

- **Liberty Bell Asphalt**

Project is complete, all corrections were made on October 13-14th, and are acceptable.

- **Lower Milford Water**

Suburban Water has taken over as the operator on the water treatment plant, effective October 1, 2014. The District will see \$1200 yearly savings as a result of the change.

- **ESCO/CM3 energy project**

All mechanical and programming has been completed. CM3 (contractor) is more than \$93,000 over budget which is their responsibility. Final balancing and project completion will be on November 15, 2014.

Liberty Bell chillers were found to be oversized, which is thought to be the reason for the humidity difficulties occurring in the building.

**Facilities Committee Meeting
October 15, 2014**

- **SLEF Clothing Proposal**

T.Bergey met with representatives from SLEF (Southern Lehigh Educational Foundation) requesting to initiate a clothing fund raiser with Big Brothers Big Sisters. The money raised would support educational programs, speakers, and equipment, beyond what the District already provides. Bins were initially proposed at each building but after discussion, possible test at a single location could be implemented or a clothing drive once a year would be another alternative.

SLEF would like to locate the bins at each building in a prominent location. Concerns were raised about proximity to buildings and frequency of pick-ups. J. Lindsey suggested that strict guidelines be given to organization before they locate them in the district. T. Bergey said that if at any time the fund raiser is not working, bins can be returned.

Support Services will check with Sterner's Insurance on Beverly Hills Road , who is already enrolled in the program, to get feedback on how the program is working for them.

- **Central Office Review**

There has been reoccurring issue for years in the building. Changes to spaces (creating walls, offices in closet areas) causing frequent comfort issues in temperature regulation. The HVAC system is failing – old, parts not available, repairs tend to be “work arounds”, temporary fixes at best. Mold in the basement is a chronic issue and a concern. It is only used for storage however it is not conducive to a constructive work environment.

Over the years, we have investigated many options -

2006 proposal 1-1.5 million – based on square footage, this option included a remodel and 2000 sq.ft. addition to present building.

2012 proposal repair HVAC \$525,000 included all new duct work, but was contingent upon roof being capable of supporting the new system. Price didn't address the cold, open floors that go around perimeter of building.

In 2012, a new roof was installed. The membrane is good however the gutters need updating.

T.Bergey recommends that something should be done about the building before HVAC system fails completely.

J. Melber explained that if we issue a bond now to be used on the Central Office. We have a greater potential for savings than issuing at a later date.

**Facilities Committee Meeting
October 15, 2014**

Discussions followed by committee members: Is \$525,000 final cost? Will building be upgraded sufficiently – no, this does not address cold floors.

Can we utilize Lower Milford Elementary as office space? - no, location is not good – too far away from all other school buildings and activities, inconveniencing parents and staff to travel to southern most area of district.

Board will have to make a decision on Central Office before we apply for the bond in late Spring 2015. Facilities committee members will have to discuss with entire board before a decision can be made.

- **Proposed Preston Lane Upgrades:**

Upper Saucon Township is planning an upgrade on Preston Lane within the next two years. The sewer system will be replaced and a circle is being considered to improve the flow of traffic. Cross walks between schools are a concern with this improvement. The ball shed will have to be demolished and a few trees removed from our property. The township will be presenting their plan to the School Board in the future.

100% of costs will be covered by Upper Saucon Township.

- **New Elementary School Update**

Zoning Meeting With Township – concerned about traffic backing up along Hopewell Rd. All indications are that they will not require a traffic study.

Sewer has not been addressed.

Staff/Architect meetings on October 14th Select teams from all groups were represented and as a result KCBA will be doing some redesigning of various areas.

LEED Meeting – geothermal test was performed on Oct 16 – results to follow.

- **Natural Gas**

Contract w/ Compass Energy until October 2015. Best time to buy natural gas is in October. At this time, storage is at the peak capacity.

VI. VISITORS' COMMENTS

VII. ADJOURNMENT: 5:20pm